

September 3, 2014

Dear Parents/Guardians:

There are a limited number of student parking spaces at Adirondack High School. Students must follow all procedures and safety requirements to be allowed to drive to school.

- **Driving may not cause tardiness to school.**
- **Dangerous driving, disregard for signage or traffic control personnel will not be tolerated.**
- **A \$5.00 deposit is required in order to receive a parking tag. This will be refunded at the end of the school year when the tag is returned to the main office.**

Please review the attached procedures and regulations with your son/daughter. If you have any questions or concerns, please contact me.

As always your assistance and cooperation is appreciated.

Sincerely,



Heidi L. Smith
Principal

Adirondack High School
Student Parking Regulations and Procedures

1. To park on school grounds, a student must have a valid driver's license issued by New York State.
2. Requests for parking will be prioritized, giving valid New York State licensed seniors first preference and valid New York State licensed juniors second preference.
3. After the allotted number of parking stickers have been issued, a waiting list will be established.
4. Students may park in designated areas only in A-wing. The Rear Parking Lot – Last Row from Greenhouse to towards the Football Field used for student athletes.
5. Only licensed vehicles area allowed on school property.
6. Students are responsible for the safety of pedestrians at all times.
7. Drivers must abide by posted speed limits and other directional signs.
8. All vehicles must be driven in a prudent manner.
9. Vehicles are prohibited from passing stopped schools buses--- loading and unloading at the school.
10. Students are not permitted to carry other pupils in their vehicles while being used to go to and from school unless there is on file in the high school office, a written permission slip, signed by a parent.
11. Cars parked in the morning are not to be entered or used during the school hours without express permission of the principal or assistant principal.
12. Students are not permitted to drive to BOCES without permission from the principal or assistant principal. Students who drive to BOCES without permission will lose the privilege to drive and park on school grounds for the remainder of the semester or two months, whichever is longer.
13. Loitering in cars before or after school hours is not permitted.
14. When a registered vehicle is sold traded or destroyed, the parking permit tag must be removed and the parking sticker must be returned to the Principal's office.
15. Each parking tag shall be issued by the Principal or designee.
16. The privilege of parking on school grounds will be withdrawn if a student:
 - a. Parks in an area other than that designated by the administration
 - b. Drives in a reckless or unsafe manner on or near school grounds.
 - c. Is placed on the restricted list.
 - d. Habitual tardiness to first period or any other classes.
17. The school is not responsible for any theft or vandalism occurring to vehicles.
18. Students are not allowed to ride in the bed of pickup trucks.
19. Students are not allowed to hold up traffic by allowing multiple cars exiting from a parking lot.
20. School officials have the right to search vehicles while on school property.
21. A \$5.00 deposit is required in order to receive a parking tag. This will be refunded at the end of the school year when the tag is returned to the main office.

I have been made aware of the Adirondack High School driving rules and hereby agree to abide by them. I understand that failure to do so will mean loss of said driving privileges.

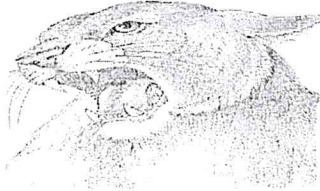
Print Name

Signature

over → → → →

Office Use Only
Parking Tag # _____

**ADIRONDACK HIGH SCHOOL
DRIVING REGISTRATION FORM
2014-2015**



Date of Application _____

Name of Student _____ Grade _____

I, _____, have read and understand the student
Name of Parent/Guardian parking regulations at Adirondack High School.

I also understand that _____ must follow the student parking
Name of son/daughter regulations as well or will lose his/her permit.

Parent/Guardian Signature

Student's Driver License Number _____

Make of Vehicle	Model	Color	Year	License Plate #

Please attach a copy of the following **REQUIRED** documents:

- Up to Date Insurance Card
- Valid Driver's License
- Vehicle(s) Registration Card
- A **\$5.00** deposit is required in order to receive a parking tag. This will be refunded at the end of the school year when the tag is returned to the main office.